



Washington State Chapter - ACRL Business Meeting Minutes Pack Forest Conference October 23, 2003

President Linda Pierce called the meeting to order and thanked all the attendees for coming. The Board introduced themselves. It was pointed out that the conference planning committee had purchased ribbons to identify both board members and speakers.

The minutes from the 2002 Membership Meeting, held at the Menucha Conference in October 2002, were approved without change.

2003 Pack Forest Conference

Kathleen summarized the attendance and upcoming survey about the conference. The board members briefly explained the new revenue emphasis of Pack Forest and that the Pack Forest staff really wants us to come back. We will be booking Pack Forest for the 2005 fall conference for the dates of October 27-28, 2005 but are still investigating other options.

Treasurer's Report

Kathleen presented the Treasurer's report. Between checking and the CD, total chapter assets total \$10,527.27 as of October 23, 2003.

Board Reimbursement

Linda reported on the board's discussion regarding the establishment of a new policy to reimburse members expenses to attend the spring board meeting and for lunch during the meeting. The board will review various other Washington library organizations' policies before drafting a policy.

Andrea Kueter moved that the board be reimbursed for travel and lunch for spring board meetings. John Popko seconded the motion. A proposed policy will be drafted by the board and posted for membership input. The motion was unanimously approved.

Spring 2004 Election

Members were encouraged to volunteer to serve on the Nominating Committee and for the positions that will be elected in spring 2004. It is hoped that we will have two candidates for each of three positions that are open: a vice-president/president-elect, secretary/treasurer, and one member-at-large.

Position start date

Linda reported on the discussion of term of office start date that occurred at the preceding board meeting. The reason to consider changing the start date was to improve coordination of planning for the every other year conference. Currently outgoing board members are often actively involved in the planning that takes place at the spring board meeting and then go off the board July 1. The board decided to check with Kelley on the calendar she is creating for the election process and Tammy and Beth have volunteered to examine bylaws and propose the needed changes to the bylaws.

Newsletter

Newsletter will be coming out in a few weeks and will cover the Pack Forest conference including reports from the scholarship winners. Please send Brenda any news or if you are willing to have your library profiled. Regional news liaisons are needed for several schools and interested members should contact Brenda.

Committees

At the spring 2002 board meeting, the board formed three committees: Organizational, Programming, and Collaboration. Despite great plans the committees suffered from a lack of follow-through. The board decided to dissolve committees and start over with a less ambitious agenda.

2005 Conference

The Pack Forest conference center will be booked for the 2005 conference, but we are not closing the door on moving to another location. The board will be developing and distributing a web evaluation that will be sent soon. The board is also interested in reaching non attendees so the survey will be sent to member of the acrl nw list and all members of the Oregon and Washington chapters.

Library Council of Washington

Linda reported of the activities of Library Council of Washington, which has decided on this year's LSTA grants. Among the funded projects are: information literacy in community and technical colleges, statewide database and virtual reference. Currently a significant amount of funding is going to a statewide library marketing campaign. Linda invited input on this project and will post the committee membership to the acrl nw list to facilitate contacting committee members.

Announcements

Andrea Kueter is on the database committee for the statewide database licensing project. ProQuest will be adding 5 full text newspapers to the database and E Library and E Library Elementary will also be included. The Washington state contract expires June 2004. The committee will soon be deciding whether to continue the contract for one more year or go out for a bid this year.

Nancy Huling reported on the Virtual Reference Steering Committee. The *Anytime Anywhere Answers* 5 week training program for reference is designed to bring people up to speed on virtual reference. The training is currently free, but in the future there will be a charge for the training.

The Institute for Information Literacy will be meeting in Seattle. Applications are due soon.

New Business

The Board is wondering what other programming opportunities we should be offering. There seemed to be an interest in having something on instruction, perhaps piggy backed on the Pack Forest conference. It was suggested that northwest "immersion" alumni could meet – perhaps the day before the fall conference. John Popko suggested we ask our members what other conferences they are attending.

Andrea mentioned that Washington Chapter of ACRL collaborated with CLAMS on some programs regarding instruction. Linda will be meeting with the president-elect of WLA to talk about collaboration options.

Linda adjourned the meeting and the members proceeded to the conference party.

Respectfully submitted,
Kathleen O'Connor
Secretary / Treasurer