



Washington Chapter ACRL

Business Meeting Minutes
Pack Forest Conference Center, Washington
October 27th, 2011

Board Members Present:

Erica Coe, President
Dani Rowland, Vice-President/President Elect
Serin Anderson, Secretary/Treasurer
Beth Sanderson, Member-at-large
Amy Stewart-Mailhiot, Member-at-large
Nicholas Schiller, Webmaster

Additional Members Present:

Meredith Lowe, Corey Johnson, Peter Smith, Valerie McBeth, Jan Hartley, Andrea Kueter, Judy Solberg, Maraya Carncross, Linda Lambert

Meeting Called to Order

Treasurer's report:

The certificate of deposit was cashed & deposited to checking in July 2011 for a total of \$4827.20 to ensure that all assets were liquid for conference planning and upcoming expenses of 501c3 application, domain registration, and the new Wild Apricot subscription.

The association took in \$10,167.80 from a combination of ACRL National Reimbursement, dues, two conference sponsorships, conference registrations and housing. We also have \$1020.00 in accounts receivable from manual conference registrations through the new Wild Apricot event registration.

Expenses since the last meeting have included the IRS 501c3 application fees, the Intersections event support, WA State annual incorporation fee, the new Wild Apricot subscription, a new domain registration to move the website from the University of Washington as well as some conference related expenditures.

The checking account balance is \$17,908.25 with the bill from Pack Forest outstanding and due sometime in December 2011. It is expected to be close to \$9000.

Non-profit and 501c3 Status

Dani Rowland explained that the 501c3 status is the application to the IRS for non-profit standing and informed the group about the current application status. We will probably not qualify as a 501c3 but rather as a 501c6. We would still be tax exempt. The board will be resubmitting the paperwork as a 501c6. It is due to the IRS by Nov 3rd to avoid repayment of the application fees.

Partnership with ACRL-OR on e-learning from ACRL

Erica Coe informed the members about an e-learning partnership opportunity with ACRL-OR. It is a package of ACRL national webinars (1 hour in length). The content is originally delivered at one particular physical site. After the webinar is presented, board members receive an archive link that can be sent out to the entire membership. Each webinar costs 275.00 or you can buy the package of 3 for 4 (one for free).

Jan Hartley asked if it was okay with ACRL to share it, and both Dani & Erica responded that it had been okayed with ACRL National. They also explained that the live webinar would be hosted in a physical location.

Nicholas Schiller also provided some examples of past webinars and some upcoming webinars. (January, "say what you mean.." and March "shifting sands..").

Question was asked "how would the webinars be chosen?" There aren't too many - as this is a pilot. Jan Hartley said it was a great opportunity for ACRL-WA to offer an e-learning opportunity - she also liked that one hosting site could happen on each side of the mountains.

Someone asked if Oregon members liked it - Nicholas responded that they did appreciate it, wanted to continue it, but funding without partners might make it difficult. He also highlighted northwest central (nwcentral.org) – which allows groups who are doing trainings/events to publicize the info to librarians in Oregon and Washington. They host some training; folks can post conference materials for later reference.

Amy asked if we could have the site linked from our new website.

Intersections Event

Beth Sanderson described the recent Intersections event which was hosted at the UW Seattle campus. It was open to anyone and primarily about instruction and instructional technology. Amy and Beth in their role as Members-at-large, staffed a table to allow folks to join or renew their ACRL-WA membership.

Andrea asked if it was noted in the email that it was supported by ACRL-WA - Erica and Dani believed that it was.

Possible By-law changes

Nick talked about possible changes to the bylaws - as they currently stand they can't be changed easily. The two suggestions included:

- Split the secretary/treasurer position into two - no comments from the membership
- Possibility of raising dues particularly given the new Wild Apricot subscription which allows self-management and online payments for membership and events. Potential new dues structure would be 15.00 for non-ACRL members and 10.00 for current ACRL members.

Andrea mentioned that she thinks it's a very good idea to change the dues structure, but the board needs to make sure to let people know how long it's been as well as the additional things coming online that provide added value.

Nick presented the current bylaw sections - a more fully formed proposal will be sent to members about 1 month prior to the next fall meeting.

General topics: give-aways and updates to the website

Nick asked what people thought about the flash drives as a give-away - most folks seemed to have a positive response. Erica mentioned that everyone will have the opportunity to comment via the survey.

Nick mentioned the new website was up and functional - most of the content has been transferred, but there will be updates coming.

Respectfully submitted,
Serin Anderson
Secretary/Treasurer